

**Interagency Committee on Substance Abuse Prevention and Treatment Meeting**  
**January 16, 2008**  
**1:00 – 4:00**

#	Agenda Item	Notes	Action
1.	Welcome/Approval of Minutes	Debbie Field, welcome and introductions.	Motion by Quane Kenyon to accept the minutes. Second by Shane Evans. No opposition, motion passes.
2.	ICSA Meeting Calendar	ICSA meeting will continue to be the third Wednesday of the month.	
3.	Proposed Rule Changes (background checks on private providers for adult services)	Kathleen Allyn stated the information has been referred to our Deputy Attorney General, Robert Luce. He will determine if there needs to be a rule change, or if the clients fit under the existing vulnerable adult rule. Bethany will have an answer by the next ICSA meeting.	
4.	Provider Rate Change (Safe & Sober housing)	Kathleen stated that DHW has been working on an analysis of fee schedule. DHW has found only two other states that reimburse for this type of housing. Florida pays \$33/day and Texas pays \$28/day. The suggestion is for a \$15/day flat rate. This would be an approximate increase of \$100/month per client.	Kathleen will give an electronic copy of the analysis to Debbie. Debbie will distribute the analysis to the committee.
5.	Data Sharing Sub-Committee (develop a committee to work on MOU for data sharing between agencies)	Col. Russell stated Don Peck and Stephanie will be on the committee for ISP. The committee should meet within the next couple of weeks.	
6.	GAIN Update	Kathy Skippen stated trainees are continuing to work on the certification process of becoming trainers. Chestnut gave us a one month extension until January 22, 2008. She stated that she hopes the committee members will communicate to their managers that staff who are working on their certification need to have additional time (less workload) to finish the trainer certification process. It is time consuming and costly to go through the Chestnut site administrator certification process. The assessment sub-committee has decided to propose to an Idaho Certification Plan for site administrators to Chestnut. If Chestnut doesn't accept the proposed Idaho Certification Plan, then the committee will submit the Idaho Certification Plan to ICSA. The current procedure requires trainees to tape a session with client, submits the tape to a trainer, the trainer listens to tape, and then gives feedback to the trainee. The sub-committee is suggesting that the local trainers sit in on the assessment, give the trainee oral feedback, and then the trainer would complete an Idaho feedback form. The assessments would still be taped so the trainee can go back and refer to it. Starting Feb 1, 2008 DHW will allow 2 extra	

		units for the GAIN assessment (it takes additional time). FEI (WITS) is currently working with Chestnut so GAIN and WITS will be working together. Chestnut has moved back the date that the web based system will be on line. Delana will be going to training for WITS.	
7.	RFP Update	The DHW Management Services RFP was released. The deadline for submission is February 4, 2008. The review committee has been appointed, they will receive the proposals on February 7 2008, and will meet February 19, 2008 to do the scoring. The letter of intent will go out on February 22, 2008. There will be contract negotiations once the letter of intent goes out.	
8.	IDJC Grant Submission (enforcing underage drinking laws)	Sharon Harrigfeld stated the proposed budget for 2008 Enforcing Underage Drinking Laws and last years application is on page 19 of the packet with the agenda and the minutes. Last week IDJC received the grant guidelines and the application is due January 31, 2008. IDJC has been the designated agency since the grants inception. The grant is for a flat \$350,000 each year and is not based on population. Discussion ensued. Sharon stated the objectives in the new application have been changed. Sharon stated there is an RS that is could reduce the emphasis of underage drinking. The legislation would take compliance checks for away from law enforcement and give them to private industries. Representative Clark stated that all grant applications must go through the ICSA budget sub-committee.	<p>Sharon will send the RS to Representative Clark.</p> <p>Motion was made by the budget sub-committee for IDJC apply for the funds. Second by Shane Evans. No opposition, motion passes.</p> <p>A copy of the application will be given to ICSA.</p>
9.	19-2524 and 20-520 (i) Subcommittee. (creation of subcommittee) Debbie Field	The sub-committee is scheduled to meet in the next couple of weeks. Representative. Clark asked for clarification. These are the sections in Idaho codes allowing judges to order assessments and treatment. It was suggested that the sub-committees be separated for one for adults and one for juveniles. Craig will help set-up a juvenile subcommittee. It was requested the meetings not be scheduled at the same time. Staff from ODP will be on both sub-committees. The adult sub-committee will meet on January 25, 2008. Concerns were expressed that in calendar year 2007 there were only 3 completed assessments statewide for juveniles under 20-520 (I). It was noted that implementation for the 20-520 (I) is not complete. Amy stated there are also regions in the state that have not used the 19-2524 order. There are 130-140 adults that have been ordered to have assessments. Approximately 20 have been ordered into treatment. Sharon stated that it may be that judges are not ordering juveniles because they are getting into treatment. Amy stated there has been an increase of around 25% of adolescents receiving treatment. It was suggested that county probation and parole should be invited to the sub-committees. Sharon Burke will work	

		with Corey to give suggestions on names.	
10.	Strategic Planning Update (Debbie Field)	The draft strategic plan is included in the packet. It will be finalized and distributed at the January 20, 2008 JFAC presentation.	The committee will review it and give comments to Debbie Field by this Friday.
11.	January 21 JFAC Presentation	Debbie went through the JFAC presentation. She gave the report to the Governor last Thursday, January 10, 2008. Debbie will take off her director hat when she gives the presentation and asks the other directors to do the same so they all present as members of ICSA. They will have 2 hours to present to JFAC. Debbie will give a 10 minute overview. Representative Clark will have 20 minutes to present the budget and all the decision units. The judiciary branch will have 10minutes to discuss drug courts, Director Armstrong will have 10 minutes and Director Reinke will have 10 minutes to present to JFAC. Debbie stated the directors will be asked what will it look like if they are not funded. Amy Castro requested that questions come after each director presents. Col. Russell asked if we going to be in a position to tell JAFAC these are the programs that are working and these are the ones that are not. Debbie said "No". He suggested we need to tell JFAC that if we don't have the answer, we will be prepared to answer the next year and are working on it. Amy proposed that we answer it by stating that we have not fully addressed it, but are working on it. Two examples are the re-write of the Management Services RFP and the provider audit. Shane stated IDOC has implemented Best Practices to be in concert with DHW and BPA. Ron suggested JFAC would like to know the number of people in prison, jail, what it is costing our police officers, the number of people in treatment, etc. He would like to see hard numbers. Debbie stated IDOC and IDJC have forecasting units. ICSA is working on getting firm numbers from DHW. The foster care system and the child welfare system do not currently track how many are due to drug abuse. Representative Clark discussed the budget spreadsheets. All the budget analysis worked together on the budgets.	Amy will find out if the room on the first floor used for overflow will be available.
12.	New Business	Debbie invited everyone to go to the IdahoMeth.org website to the Tell Your Story page. She stated the response has been overwhelming.	